**TCMA 2015 Spring Conference Program – Nashville**

**April 22-24, 2015 - CMFO CPE Reporting Form**

**Welcome to the Tennessee City Management Association’s 2015 Fall Conference. Attendance of TCMA educational programs allows Certified Municipal Finance Officers (CMFOs) to earned credits toward CPE hours.**

**In order for CMFOs to receive credit, attendees must attend classes and certified below the minutes at each session attended. The times and attendance will be monitored by the TCMA staff. This form must be completed and turned in to the TCMA staff prior to the end of the conference to receive credit for attendance. Once reviewed and verified by TCMA staff, a copy of the form will be returned to you electronically for your records.**

**NAME** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**POSITION** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CITY/TOWN** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AREA CODE + PHONE NUMBER** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EMAIL ADDRESS** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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|  |  |  |  | **MINUTES** | **MINUTES** |
| **DATE** | **TIME** | **SESSION (COURSE)** | **CATEGORY** | **OFFERED** | **ATTENDED** |
| **April 22, 2015** | **9:30 - 12:00** | **Engagement, Motivation & Leadership** | **Other** | **135** |  |
|  | **1:30 - 2:30** | **Removing a Bad Employee** | **Other** | **60** |  |
|  | **3:00 - 4:00** | **Housing Trends in Tennessee** | **Other** | **60** |  |
| **April 23, 2015** | **8:30 - 9:30** | **GIS Systems - Available Information** | **Other** | **60** |  |
|  | **9:45 - 10:45** | **Administrative Use of Social Media** | **Other** | **60** |  |
|  | **10:45 - 11:45** | **Finance Directors - What They Expect & Desire** | **Financial** | **60** |  |
|  | **1:00 - 2:00** | **What I Know Now I Wish I Knew Back Then** | **Other** | **60** |  |
|  | **2:00 - 4:00** | **Lessons from Ferguson, Missouri** | **Other** | **105** |  |
|  | **4:00 - 5:00** | **Are You Prepared Financially for Retirement** | **Other** | **60** |  |
| **April 24, 2015** | **8:15 - 8:45** | **A Human Perspective to ADA** | **Other** | **30** |  |
|  | **8:45 - 9:45** | **Importance of Anniversaries & Reflection** | **Other** | **60** |  |
|  | **10:00 - 11:00** | **Ecotourism Benefits for Economic Develop.** | **Other** | **60** |  |
|  | **11:00 - 12:00** | **Update on TN General Assembly** | **Financial** | **60** |  |
|  |  |  |  | **TOTAL** |  |

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**I CERTIFY THAT I ATTENDED THE ABOVE CLASSES AND THE INFORMATION PROVIDED ON MINUTES ATTENDED IN EACH CLASS IS CORRECT.**

**PARTICIPANT SIGNATURE**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TCMA VERIFICATION SIGNATURE**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_